



***PLANNING & DEVELOPMENT REGULATIONS 2001 (S.I. No. 600 of 2001),  
as amended***

***Notification to***

***Galway City Council***

***of Intention to Avail of exemption under Part 1 of Schedule 2***

**Class 1A** – subdivision of a house and the restoration of a house to its original form if subdivided under this Class

Or

**Class 3A** – construction, erection or placing of a detached house in the rear garden of a principal house

**1. Applicant Details**

|                                     |  |
|-------------------------------------|--|
| Applicant Name                      |  |
| Applicant Address including Eircode |  |
| Telephone Number                    |  |
| Email Address                       |  |

**2. Location of proposed development**

|                           |  |
|---------------------------|--|
| Address including Eircode |  |
|---------------------------|--|

**3. Relevant Dates**

|                                                     |  |
|-----------------------------------------------------|--|
| Date Notification Received                          |  |
| Proposed date of commencement of works <sup>1</sup> |  |

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#### 4. Details of Proposed Development

*Tick as appropriate*

|                                                                                                                                               |                                                          |
|-----------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|
| Exemption being notified                                                                                                                      | 1A <input type="checkbox"/> 3A <input type="checkbox"/>  |
| Does the site and proposed development that is the subject of this notification meet all requirements set out in the Regulations <sup>2</sup> | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Reason for intended use                                                                                                                       |                                                          |

<sup>1</sup> A minimum of 14 days' notice is required to be furnished to the Planning Authority prior to commencement

<sup>2</sup> Planning and Development Regulations, 2001 (as amended) (S.I.600 of 2001)

#### 5. Checklist for compliance with requirements of the relevant Regulation

**In the case of Class 1A** (subdivision of a house)

| Relevant Requirements                                                                                                                                                                             | Please Tick              |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| The proposed development will be completed before 31 <sup>st</sup> December 2030.                                                                                                                 | <input type="checkbox"/> |
| The works be completed in line with Building Regulations including (fire safety) and building control regulations.                                                                                | <input type="checkbox"/> |
| The subdivision of the principal dwelling will not result in the use of the principal dwelling as more than 2 units in total, each of which must have a minimum floor space of at least 32 sq./m. | <input type="checkbox"/> |
| Each subdivided unit within the principal dwelling will be self-contained and not reliant of the use on shared internal space other than for access.                                              | <input type="checkbox"/> |
| Development has not been carried out on the proposed site under Class 3A (detached auxiliary dwelling to the rear of the main principal dwelling).                                                | <input type="checkbox"/> |

**In the case of Class 3A (detached auxiliary dwelling)**

| Relevant Requirements                                                                                                                                                                                                                                                                                                                                 | Please Tick              |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| The proposed development will be completed before 31 <sup>st</sup> December 2030.                                                                                                                                                                                                                                                                     | <input type="checkbox"/> |
| The detached auxiliary dwelling will only be occupied in conjunction with the main dwelling house and will not be sold or subdivided separate to the principal dwelling                                                                                                                                                                               | <input type="checkbox"/> |
| The works will be completed in line with the relevant Building Control legislation such as Building Regulations (including Fire Safety) and Building Control Regulations.                                                                                                                                                                             | <input type="checkbox"/> |
| The detached auxiliary dwelling structure is not temporary in nature such as a caravan or mobile home                                                                                                                                                                                                                                                 | <input type="checkbox"/> |
| The height will not exceed, in the case of a building with a tiled or slated pitched roof, 4 metres or, in any other case 3 metres.                                                                                                                                                                                                                   | <input type="checkbox"/> |
| <p>The total area of such structures constructed, erected or placed within the rear garden of the curtilage of a detached house will not be less than 32 square metres.</p> <p>Taken together with any other such structures previously constructed, erected or placed under Class 3 within the said curtilage, will not exceed 45 square metres.</p> | <input type="checkbox"/> |
| Development has not been carried out on the proposed site under Class 1A (subdivision of the principal house).                                                                                                                                                                                                                                        | <input type="checkbox"/> |
| The construction, erection or placing within the curtilage of the principal house of any such structure will not reduce the total amount of private open space reserved exclusively for the use of the occupants of the house to less than 25 square metres.                                                                                          | <input type="checkbox"/> |
| Independent pedestrian and / or wheelchair access to the detached house will be provided for within the curtilage of the                                                                                                                                                                                                                              | <input type="checkbox"/> |

|                                                                                                                                                                                                                                                                                                                                                                                                     |                          |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| principal house and no new vehicle or pedestrian access on to a road will be constructed under this exemption.                                                                                                                                                                                                                                                                                      |                          |
| There will be no separate connection to utilities, including water or wastewater utilities.                                                                                                                                                                                                                                                                                                         | <input type="checkbox"/> |
| In the case of non-piped waste water treatment, the structure will not encroach on any approved percolation area. On site waste water, treatment shall be of sufficient capacity to meet the additional loading and shall comply with the EPA Code of Practice for Domestic Waste Water Treatment Systems. There will be no additional waste water treatment units installed as part of this class. | <input type="checkbox"/> |
| The structure will be a distance not less than 0.6 metres from any wall or party boundary.                                                                                                                                                                                                                                                                                                          | <input type="checkbox"/> |
| Any windows proposed in the structure will be at least 0.6metres from the boundary they face.                                                                                                                                                                                                                                                                                                       | <input type="checkbox"/> |
| The detached auxillary dwelling will not be used for the purpose of short-term letting.                                                                                                                                                                                                                                                                                                             | <input type="checkbox"/> |
| The principal dwelling house is the sole or main residence of the property owner at the time the development is commenced.                                                                                                                                                                                                                                                                          | <input type="checkbox"/> |

I hereby certify that the information given in this form is correct:

Signature of property Owner(s) \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

The application form must be accompanied by:

- Location Map of the proposed development

Notifications should be titled *Intention to Avail of exemption under Part 1 of Schedule 2* and sent to:

**Planning Section,  
Galway City Council,  
City Hall,  
College Road,  
Galway City.**

**Enquires:  
Telephone 091 354101  
E-Mail [planning@galwaycity.ie](mailto:planning@galwaycity.ie)**